



# 2016 Annual General Meeting



## Member Engagement: Growing Together

Nova Scotia Institute of Agriologists  
April 28, 2016  
Holiday Inn, Truro  
[info@nsagrologists.ca](mailto:info@nsagrologists.ca)

## Contents

Contents .....	1
NSIA Council 2015-2016 .....	2
Agenda.....	3
Minutes Semi-Annual Meeting November 18, 2015.....	4
President’s Report .....	7
Executive Director’s Report.....	7
Agrology Club Report .....	8
CNMP Committee Report.....	10
Communications Committee Report.....	10
Honours and Awards Committee Report .....	10
Membership Committee .....	11
Nominations Report .....	11
Professional Development Committee Report .....	12
Program Committee Report .....	13
Registrar’s Report to December 31, 2015 .....	15
Financials: Income Statement to Dec 31 2015.....	16
Financial: Balance Sheet to December 31 2015 .....	17
Financial Statement Review Letter.....	19
NSIA 50 & 25 Year Membership Pins .....	20
NSIA Membership Certificates .....	20
Council Certificates.....	20
Past President’s Plaque .....	20



## NSIA Council 2015-2016

Jacqueline Hoyt	President	Chair – Executive Committee
Peter Burgess	Past-President	Chair – Membership Committee Chair – Nominations Committee
Carolyn Van Den Heuvel	President Elect	Co-Chair – Program Committee
Mike Devanney	Councilor	Co-Chair – Finance Committee Chair – Honours and Awards Committee
Keith Fuller	Councilor	Chair – CNMP Committee
Janette McDonald	Councilor	Co-Chair – Program Committee
Dale McIsaac	Councilor	Chair – Communications Committee Co-Chair – Finance Committee
Monica Sani-Berry	Councilor	Chair – Agrology Club
Av Singh	Councilor	
Rebecca Sooksom	Councilor	Chair – PD Committee
Laurie Eagles	Executive Director	

## Agenda

1. Call to Order
2. Welcome by President
3. Approval of Agenda
4. Moment of Silence
5. Approval of Minutes of November 18, 2015 Semi-Annual Meeting
6. Business Arising From Minutes
  - a. Wall of Honour
7. Reports:
  - a. President's Report
  - b. Executive Director's Report
  - c. Committees of Council
8. Financial Report
  - a. Appointment of Auditor
9. Act Revisions
10. New Business
11. NSIA Pins
12. NSIA Membership Certificates
13. NSIA Council Certificates
14. Transfer of Presidency
15. NSIA Past President's Plaque
16. Adjournment

## Minutes Semi-Annual Meeting November 18, 2015

### 1. Opening

The semi-annual meeting of the Nova Scotia Institute of Agrologists was called to order at 1:15 p.m. on November 18 2015 at the Best Western Glengarry Hotel, Truro, NS by President, Jacqueline Hoyt. Quorum was confirmed with forty plus members in attendance.

### 2. Welcome by President: President Hoyt welcomed all to the meeting.

President Hoyt then gave a presentation entitle “NSIA: Change, Challenge, Opportunity” which outlined several of the challenges that the NSIA Council consistently faces when conducting the business of the Institute as well as our obligations under the Agreement of Internal trade to ensure those in regulated professions have the ability to work anywhere in Canada without barriers as well as our obligations to ensure that professions are regulated in a similar manner across the country. Invited speaker Dr. David Chanasyk then gave a presentation entitled “The Past Twenty Five Years in AIA: A Period of Monumental Change, Challenges and Opportunities” which outline the evolution of the profession of agrology in Alberta. President Elect Carolyn Van Den Heuvel gave the final presentation entitled “What Will NSIA Look Like in the Next Twenty Five Years?” She presented to the membership an overview of the types of changes the Council would like to initiated, beginning with the Modernization of our Act. This will involve updating the definition of agrology. She also presented council’s desire to develop a clear membership policy and complaint and disciplinary policy. She concluded by stressing that council is working very hard to ensure NSIA is compliant with National legislation, that we improve overall governance and transparency and that we elevate the recognition of our profession.

Carolyn then opened the floor for discussion. Each of the following bullets represents a comment from the floor:

- Important to remember that although we have a desire to be compliant with National legislation we are always bound by our own Act.
- No “IF’s” for change
- The policy change at Dalhousie Faculty of Agriculture that requires that we invoice all faculty directly (i.e. no longer can invoice the administration for membership fees) will have huge impact on the Institute.
- This level of change has been tried before and there has never been success as NSDA or Council has lost momentum.
- It appears that Council is trying to do too much at once. *Council clarified that the focus is to modernize the Act.*
- It was pointed out that this process of change was initiated with the development of the strategic plan in 2010 and all proposed changes are consistent with that plan. The strategic plan is still a very relevant document which is used each June for Council’s annual planning process.
- The membership should be involved in developing the new definition of agrology. Come up with two or three definitions and present them to the membership. Should this be in a survey or in a workshop? *It appeared that a future workshop is preferred.*
- Enforcement of the Act is necessary.
- Important that no matter how long it takes to amend the Act, moving forward with change is important.
- An action plan is needed.
- What do farmers need and have they been involved in this process? Is there value in

developing a collaborative relationship with NSFA in the future to ensure industry understands the importance of our profession.

- How do those working in environmental science feel about this change? Have we consulted them?
- Must communicate well to the membership. Members must be onboard.
- Some members questioned the value of membership
- Have we spoken to the Minister of Agriculture to access funding? The example of ACMA was provided that received financial support over a period of years on a diminishing scale until they were self-sustaining.

### **3. Approval of the Agenda**

**Motion:** Louise Lindsay moved and Dale McIsaac seconded that the agenda be approved as circulated. **Carried**

**4. Moment of Silence:** A moment of silence was observed for those members who are no longer with us.

### **5. Approval of the Minutes of the April 9 2015 Annual Meeting**

**Motion:** Terry Prescott moved and Rosalie Madden seconded that the minutes of the 2015 Annual Meeting be approved as circulated. **Carried**

### **6. Business arising from the Minutes:**

a. Alan Fredeen's comments under 'Other Business' have been tasked to the Program Committee for their consideration when planning future events.

### **7. Reports**

#### **a. President's Report**

Please refer to Page 7 of the 2015 Semi-Annual Meeting Report for the President's Report.

**Motion:** Louise Lindsay moved and Becky Sooksom seconded to accept the report as presented. **Carried**

#### **b. Executive Director's Report**

Please refer to Page 8 of the 2015 Semi-Annual Meeting Report for the Executive Director's Report.

**Motion:** Steve Mazur moved and Dale McIsaac seconded to accept the report as presented. **Carried**

#### **c. Committees of Council Reports**

Please refer to Pages 9 to 13 of the 2015 Semi-Annual Meeting Report for the Committee Reports.

**Motion:** Ruth Grant moved and Susan Simpson seconded to accept the reports as presented. **Carried**

### **8. Financial Report:**

#### **a. Comparative Income Statement and Balance Sheet**

Please refer to Pages 14 to 17 of the 2015 Semi-Annual Meeting Report for the Financial Report.

**Motion:** Rick Hoeg moved and Louise Lindsay seconded to approve the comparative income statement and the balance sheet as submitted. **Carried.**

#### **b. Budget 2016**

Council presented a deficit budget to the membership explaining that we anticipate a reduction in membership as we can no longer invoice Dalhousie for faculty's membership fees. It was

discussed that broadening the definition of agrology may result in an increase in membership. As well, it was suggested that Council meet with the Minister of Agriculture to ensure that he understands the role that agrologists play in 'safeguarding the industry'. Membership agreed that it is important to increase the relevancy of the profession.

**Motion:** Mike Devanney moved and Andy Hammermeister seconded to approve the 2016 budget as presented. **Carried.**

## 9. New Business

### a. Wall of Honour

President Hoyt gave a brief presentation to the membership about the current status of the Wall of Honour which was erected in Cumming Hall in 2003 in recognition of past and future NSIA and AIC award winners. It was housed in this location specifically to be alongside the Atlantic Agriculture Hall of Fame. Cumming Hall was renovated during the summer. Laurie was informed that going forward the Hall of Fame will be displayed in a kiosk format and the Wall of Honour was dismantled and is now in storage at the University. President Hoyt asked for suggestions from the membership on the future of the display.

It was suggested that a committee be formed to find solutions that could be presented to the membership. Some suggestions include:

- Building a partnership with NSFA as many of the honorees are industry members.
- Change the format to an electronic display that is less expensive to update.
- Contact the University about the current status of the Hall of Fame as there may have been a change in plans about not rehanging the portraits of past winners.
- Find industry sponsors or benefactors for the display.
- Library would be a good future location for the display.

## 10. Other

**Motion:** Louise Lindsay moved and Steve Mazur seconded that Council proceed with the process to modernize the Agrologists Act, including the definition of agrology and that Council proceed with the development of policies and procedures as outlined in Carolyn Van Den Heuvel's presentation. **Carried.**

## 11. NSIA Membership Certificates

Please refer to Page 18 of the 2015 Semi-Annual Meeting Report for those people that received Membership Certificates.

## 12. Adjournment

There being no other items of business, Becky Sooksom moved that the meeting be adjourned at 4:15 p.m.

Minutes recorded by Laurie Eagles

## President's Report

I would first like to thank all the current council members for their hard work over the past year as well as our Executive Director, Laurie Eagles. Council has been working diligently since the AGM last April and I appreciate all the work and commitment they have shown to NSIA. Over the past year our council has taken on a number of projects including revising our current Act, creating terms of reference for all committees as well as work plans so that each year when new chairs are appointed to council of the various committees a more cohesive approach will be held. Policies for various committees are also going to be developed in the coming months. Examples include: membership policy, regulatory compliance, professional development, finance, nomination, and one for the executive director.

Updating our Act will be the priority for 2016 and it's hoped by this time next year we will have the opportunity to present it to the legislature.

It's been a great but challenging year with lots on the go with NSIA and I couldn't have gotten through this past year without the support, dedication and enthusiasm that everyone on council and especially Laurie gives. For those councilors that will be leaving Janette MacDonald, Peter Burgess, Monica Sani-Berry, Dale McIsaac and Av Singh I wish you well and hope that in the future you will consider serving another term on council as your experience is greatly appreciated.

Our council continues to work hard on behalf of NSIA and I appreciate the opportunity to be a part of this great organization.

Respectfully submitted,  
Jacqueline Hoyt

## Executive Director's Report

The NSIA Council continues to work extremely hard to improve oversight and the regulation of the profession of agrolgy in Nova Scotia. Many volunteer hours have been dedicated to improving governance, modernizing the Agrolgists Act and increasing the value of membership. I must thank the executive, Jacqueline, Peter and Carolyn for strong guidance and support over the past twelve months.

I continue to be the NSIA representative on the Agrolgists/Agronomes Canada (AAC) board. We hired a part-time general manager, Suzanne LaPlante in January. She is doing an outstanding job of moving projects forward and in turn we should see some significant improvement from the AAC on reporting to the provincial Institutes about national issues. The national labour market study was completed early in the new year and the results of that study are on the NSIA website.

I am also sitting on the Atlantic Agrolgy Workshop steering committee. NBIA is the lead Institute and the theme is "Think Nationally, Act Regionally, Grow Locally". It will be held on September 14-16 in Moncton. More information will be out soon.

I am looking forward to working with the new council and thank those councilors who are leaving for their hard work and commitment to the NSIA.

Respectfully submitted,  
Laurie Eagles

## Agrology Club Report

The 2015/2016 Agrology Club was co-chaired by Morgan McNeil and Arin Douglas. Arin Douglas will be the chair of the club for 2016/2017 and is seeking a co-chair.

The 2015/2016 club was very active. They held the following events:

**September 9, 2015** - The Agrology Club had a booth with an informative tri-fold display in the Club/Service fair at Orientation. Many students came out and signed up to join the club.

**September 17, 2015** - The club had a welcome meeting to introduce everyone, brainstorm the agricultural interests of the membership, and discuss opportunities to join the NSIA as student members.

**September 26, 2015** - The Agrology club had a tour of the Community Gardens on campus with this year's coordinator, Shanthanu Krishnakumar. Then the group went to Captain Cob's Corn Maze in Masstown, NS, followed by lunch break at Masstown Market, and a trip to Upper Stewiacke to visit Cochrane Family Farm for a tour of the family's mixed greenhouse and field vegetables and livestock farm.

**October 8, 2015** - A guest speaker from TruLeaf, Greg Veinott, came to give a talk to students on campus about the company he works for, agriculture business, market trends and opportunities for the future of the industry.

**October 28, 2015** - The Agrology Club went to the Truro Agromart in Lower Onslow for a tour of their facilities, followed by a tour at Kittilsen's bee-keeping operation in Debert, NS.

**November 2, 2015** - The club held a joint-cooking tutorial activity with International Week and staff of campus.

**January 14, 2016** - The Agrology Club had a booth in the Club Fair to spread agriculture awareness and recruit new members for the club.

**January 27, 2016** - The club had a short meeting to welcome the members back to the club for a new semester. Five club members were in attendance with the co-chairs. The group talked about their agricultural interests, and answered some multiple-choice questions about global agricultural facts. Morgan generated a list of the top 10 benefits of being a member of the Dal AC Agrology Club, which were read before everyone left to increase interest and turn-out at events.

1. The science of agriculture! What's cooler than that?! We all need food to live.

2. To meet new people- other students on/off campus, teachers and industry professionals
3. To learn facts and gain knowledge about various sectors of agricultural production
4. To enhance your perspectives of food production systems through hands-on experience
5. To link your classroom education with life and its relevance to life and the real world
6. To be open-minded about changing industry trends over time
7. To reflect on how it influences your consciousness to make it sustainable for the future
8. To enhance your resume as a well-balanced student with involvement in activities outside the classroom
9. To network for job and career opportunities in the future.
10. We are an Atlantic agricultural institution, unique to the Maritime provinces, and that makes us special.

**January 31, 2016** - The co-chairs filmed a promotional video for DASA to promote the Agrology club to future students who come to the Agricultural campus. In the video the purpose of the Agrology club was explained and the top 10 reasons for being involved in the club were mentioned.

**February 23, 2016** - Seven members of the Agrology Club met with Ms. Rutherford and Ms. Skinner to do more planning for our agriculture literacy event. Student volunteers were assigned to each station, and t-shirt orders were organized.

**March 2, 2016** - Lely Days Event: Guest speakers from Ontario will discuss robotic milking technology, farm implementation and how to adjust to a changing set-up.

**March 12, 2016** - Nine members of the Agrology Club worked with a campus Community Education Officer, Katherine Rutherford, and the Agricultural Education Liaison with the NS Department of Agriculture, Valorie Skinner, to participate in Agriculture literacy (separate from the Canadian Agriculture Literacy Week) at the Halifax Library.

**March 14, 2016** - Extended from International Development Week on campus, in coordination with the Dal AC International Office and the Cultiv8 club, the Dal AC Agrology Club hosted a global food security. **March 20, 2016** - A group of Dal students, including some members of the Agrology Club and graduate students on campus visited Sugar Moon Maple Farm in Earltown, NS for an afternoon tour.

At each event, there were about 12 people attend, and with an ambitious schedule of bi-weekly meetings, the club did a fantastic job encouraging participation in many areas: dairy, greenhouse production, maple production, organic gardening and have attended seminars hosted by campus and have supported attendance in other clubs, such as Pre-Vet, IFB, DAAGS and Environmental. The Agrology Club's membership was inclusive to several international students, Grad students, diploma and degree.

The Club has agreed that the annual funding provided by NSIA can be accessed to encourage participation at industry events, pay for conferences, attend NSIA events through an application process. I will continue to work with Arin this summer to work on the terms of reference for application for funding – sort of a bursary – and this will ensure that Agrology Club members

who want to participate in events have a venue for funding. In addition, it has been suggested that the Chair or Co-Chairs of Agrology Club be invited to participate in AGM and Semi-Annual to read their reports and get to know members.

Respectfully submitted,  
Monica Sani-Berry

### **CNMP Committee Report**

The Certified Nutrient Management Planners Committee members for 2015-2016 are: Keith Fuller (Chair), Amy Sangster (Perennia), Ashley Coffin (Dal-AC), Amanda Eissess (NSFA), Rick Hoeg (NSDA) and Tim Marsh (SCIANS) and Laurie Eagles (NSIA ED, ex officio).

The committee has revised its TOR to reflect the development of a new process for receiving and reviewing applications by NSIA members for certification, as the complimentary committee of the NSFA which participated in this process no longer exists.

The previous review process had the NSFA NMP Expert Committee provide a recommendation to the NSIA CNMP committee before applications were taken to the NSIA Council for approval. The review process has been amended and now the NSIA CNMP committee has representation from all NMP stakeholders and will make recommendations on the certification of new applicants directly to the NSIA Council.

The committee is anticipating the submission of applications for certification as the new NMP course through Dalhousie Extended Learning is now available.

Respectfully submitted,  
Keith Fuller

### **Communications Committee Report**

No report.

### **Honours and Awards Committee Report**

Each year, the NSIA Honours & Awards Committee recognizes life achievements, dedication, and outstanding contribution to agriculture in Nova Scotia. Awards are presented at the Annual Meeting in the spring.

This years' award winners are:

Distinguished Agrologist – Andy Hammermeister, P.Ag.

Distinguished Life Member – Donna Langille, P.Ag. (Retired)

Outstanding Young Agrologist – Adam Wile, P.Ag.

Honourary Member – Leo Cox

Outstanding Farmer – Cornwallis Farms Ltd.

The 2015 NSIA Scholarship recipients were:

Valene MacNeil from Great Village, NS. enrolled in the B.Sc. (Agr.) Animal Science program

Jessica Swinamer from Windsor, N.S enrolled in the B.Sc. (Agr.) Agricultural Business program.

Respectfully submitted,

Mike Devanney

## Membership Committee

As mentioned at the Semi-annual meeting the membership committee meets up to four times per year to review applications for membership. The committee is using an excel spreadsheet tool to help bring clarity to approval process. It also helps bring some clarity to eligibility to the Institute. The committee has also recommended all new membership applications include a university transcript. This will help the committee review applications and be utilized in our pilot review process.

The committee has also been undergoing a parallel review process for each new applicant. The new applicant's academic history will be assessed according to Agrologists Canada's Montreal Accord for Academic standard. This is being done on a trial basis to see if our current approval process is compatible with the Montreal Accord. The committee and the council feel we need to do this, to see what impact implementing the Accord would have on NSIA's membership. Having a uniform education standard that can be applied across Canada is important to all Institutes, particularly when we talk about labour mobility of professionals. This will be a major focus of the committees work until the end of this fiscal year. As we are revitalizing the Act it is important that we look at our education standards and make sure there is a clear and transparent entrance requirement for all new agrologists. We hope to bring clarity to this over the next year.

Respectfully submitted,

Peter Burgess

## Nominations Report

Council has had a big turnover going for the 2016/2017 year. Leaving Council are Peter Burgess, Janette MacDonald, Monica Sani-Berry, Av Singh and Dale McIsaac. So this left us with (4) three year term vacancies and (1) one year term vacancy.

Nominations were sent out to the membership in late February with email reminders sent out through early March. We had four nominations before the deadline of March 18<sup>th</sup>.

They are:

Chris Duyvelshoff – Treefruit Specialist with Perennia – 3 year term

Rosalie Madden – Vegetable Specialist with Perennia – 3 year term

Dawn Miller – Resource Management Specialist with NSDA – 3 year term

Maxine MacLean – Communications Research Coordinator with NSFA – 3 year term

We did not require an election and nominees have been acclaimed to Council.

At the time of writing this report, council is still trying to fill the final vacancy for a one year term. Council will do so on an interim basis and the position will be approved by the membership at the Semi-annual meeting.

Respectfully submitted,  
Peter Burgess

## Professional Development Committee Report

A new Professional Development Committee was formed in 2015 consisting of:

- Rebecca Sooksom, NSDA representative and chair
- Treasa Pauley, Field2Fork Consulting, private sector representative
- Erin MacPherson, Dal AC representative
- Rachael Cheverie, Perennia representative

Terms of Reference were developed and adopted by the NSIA Council.

The committee met three times to discuss issues around NSIA's professional development program and policies. The committee received reports from the Executive Director regarding the number of members submitting PD reports and the results of the audit.

Although the great majority of members submitted their reports and everyone who was audited successfully passed the audit, it was felt by the committee that the penalties for non-compliance detailed in the original Professional Development Policy were too harsh. The practices of other professional bodies were researched and a revised policy was presented to Council. This policy is being submitted to the member at the Annual Meeting for their approval.

The revised policy developed by the Committee and approved by Council for submission to the membership is as follows:

*Members who fail to submit their professional development reports for two consecutive years or who fail to pass the professional development audit for two consecutive years can remain voting members of NSIA with all attendant rights and privileges. However, because these members have not demonstrated to NSIA their commitment to continued professional development and excellence in their field, the NSIA Council President shall send notification to these members that because they have not met all the requirements of membership, they will be considered "not in good standing in their compliance with NSIA's professional development policy." Members will be informed that NSIA is unable to stand behind their work should any dispute arise which questions the competence of these members to practice in the field of agrology. Furthermore, the response to any inquiries made regarding their membership status by current or potential employers will be that they are NSIA members who are not in good standing in their compliance with NSIA's professional development policy. However, at this time, Council will neither publish*

*names of non-compliant members in any public forum nor pro-actively notify current employers that members are not in good standing.*

*Those members who have two or more years of noncompliance and wish to re-establish their membership in good standing must submit documentation and backup for 30 hours of PD activities for each year of noncompliance along with a \$50 administration fee.*

This revised policy will be considered an interim measure until the Agrologists Act is updated.

Respectfully submitted,  
Rebecca Sooksom

## Program Committee Report

Committee members: Carolyn Van Den Heuval (Co-Chair), Janette McDonald (Co-Chair), Brad McCallum, Rosalie Madden, Jacqueline Hoyt, Laurie Eagles

The role of the program committee is to organize programs and activities of benefit to our members. With the introduction of mandatory professional development, it is our goal to provide our members with current professional development opportunities throughout the year.

The following events were held in 2015 under the direction of the Program Committee:

- October 8, 2015: Fall Tour which included a visit to Bovidae Farm to see work on a terracing project, a tour of Castle Frederick Farm for a look at an Acadian Heritage site and a talk from Reg Newall on Biodiversity. The day ended with a trip to Oulton's Farm.
- November 18, 2015: Semi-Annual Meeting with a presentation by David Chanasyk of the Alberta Institute of Agrologists, Carolyn Van Den Heuval and Jacqueline Hoyt followed by a discussion around the future direction for NSIA.

The program committee is working to restructure the 'Meet the Grads' event. This year Laurie and Rosalie met with about 20 students from the graduating class on April 6, 2016. Rosalie gave a brief presentation on NSIA and took questions. The students were interested in NSIA's role and the Articling Agrologist program. An event similar to this may replace 'Meet the Grads' in the future as it was felt there was more engagement with the students during this session. Building relationships with DAL AC students is important to the committee.

A Hot Topic in Agriculture session with the NSFA Council of Leaders is planned for September 2016.

An ad hoc committee was struck to address the 2016 budget deficit. They came back to Council with several recommendations that included an increase in the number of events. The 2014 membership survey highlighted the value that membership places on PD opportunities. High quality programs could be a vehicle to generate revenue and increase membership. They also suggested that we may wish to try a summer/fall golf tournament. Council agreed that both are

good suggestions but also agreed that we will need a larger, more robust committee with more involvement from the members at large. That being said, there is a sign-up sheet following the meeting for those who wish to sit on the program committee or would like to lead the organization of a 2016 golf tournament. You may also contact Laurie directly if you have an interest in participating.

We have enjoyed this past year as Program Committee Co-Chairs and look forward to future events. Please feel free to contact us with any questions or concerns you may have relating to the Program Committee. It is important that our events are meeting your needs and interests!

Respectfully submitted,  
Carolyn Van Den Heuvel & Janette McDonald

## Registrar's Report to December 31, 2015

Status	Dec 31 2015	Dec 31 2014	Dec 31 2013
Professional Agrologists	212	232	238
Articling Agrologist	3	3	8
Retired Agrologists	21	21	20
Distinguished Life Member	7	7	8
Distinguished Life Member Honorary	23	22	21
Associate Members	5	2	3
Students	1	0	0
<b>Total</b>	<b>272</b>	<b>287</b>	<b>298</b>

### Membership Statistics for 2015

Status Change	
New P.Ag.s	7
P.Ag. to Retired	1
P.Ag. to Discontinued	17
Transfers Out	2
Transfer In	1
A.Ag.s to P.Ag.s	1
New A.Ag.s	1
A.Ag. to Discontinued	0
RT to Discontinued	0
DLM to DLMH	0
New AM	1
Deceased	0

## Financials: Income Statement to Dec 31 2015

	2015 YTD	Budget 2015	YTD as % of Budget	2014 Prior Year to Dec 31	Jan 1 to Dec 31, 2014
<b>REVENUE</b>					
NSIA Membership Fees	36,012.50	37,000.00	97.33%	37,642.50	37,642.50
CNMP Membership Fees	550.00	550.00	100.00%	600.00	600.00
Program Revenue	3,719.18	2,000.00	185.96%	1,836.00	1,836.00
Agrologists Canada	497.08	0.00	0.00%	0.00	0.00
Home Grown Success Revenue	2,149.23	3,500.00	61.41%	401.33	401.33
Miscellaneous Revenue	1,120.00	1,120.00	100.00%	1,030.00	1,030.00
<b>TOTAL REVENUE</b>	<b>44,047.99</b>	<b>44,170.00</b>	<b>99.72%</b>	<b>41,509.83</b>	<b>41,509.83</b>
<b>EXPENSE</b>					
Bank Charges/Pay Pal Expense	304.50	500.00	60.90%	427.75	427.75
Administrative Support	1,150.00	1,350.00	85.19%	1,230.00	1,230.00
Agrologists Clubs	500.00	500.00	100.00%	529.49	529.49
Awards	1,000.00	1,000.00	100.00%	1,000.00	1,000.00
Communications	975.72	1,000.00	97.57%	575.00	575.00
Council Expense	114.43	100.00	114.43%	85.20	85.20
Executive Director	14,790.58	14,700.00	100.62%	14,880.00	14,880.00
Insurance	1,600.00	1,600.00	100.00%	1,600.00	1,600.00
IT Service	2,001.00	2,000.00	100.05%	1,633.50	1,633.50
Miscellaneous	0.00	100.00	0.00%	120.00	120.00
National Membership Fee	2,350.00	2,300.00	102.17%	2,270.00	2,270.00
Office Supplies	953.14	650.00	146.64%	667.17	667.17
Phone	700.75	600.00	116.79%	571.49	571.49
Professional Services	287.50	500.00	57.50%	2,273.95	2,273.95
Program Expense	6,935.89	5,000.00	138.72%	7,556.25	7,556.25
Regulatory Compliance	2,440.00	2,440.00	100.00%	2,440.00	2,440.00
Rent	3,821.48	3,900.00	97.99%	3,846.92	3,846.92
Strategic Initiatives	966.00	1,800.00	53.67%	0.00	0.00
Travel	599.08	500.00	119.82%	664.05	664.05
Website	3,900.80	3,500.00	111.45%	0.00	0.00
<b>TOTAL EXPENSE</b>	<b>45,390.87</b>	<b>44,040.00</b>	<b>103.07%</b>	<b>42,370.77</b>	<b>42,370.77</b>
<b>NET INCOME</b>	<b>-1,342.88</b>	<b>130.00</b>	<b>-1033%</b>	<b>-860.94</b>	<b>-860.94</b>

Cash On Hand Reconciliation	as of	Dec 31 2015
Bank Balance per statement	Chequing Account	242.12
	Plus O/S Deposits	0.00
	Less O/S Cheques	0.00
		<u>242.12</u>
Total Cash On Hand	Less A/P	0.00
	Plus A/R	87.50
		<u>87.50</u>
Total Operating Cash		<u>329.62</u>

## Financial: Balance Sheet to December 31 2015

### ASSET

#### Current Assets

Paypal	0.00	
Money Market Account	8,812.36	
Chequing Bank Account	242.12	
GIC - Regulatory Compliance	9,886.88	
Total Cash		18,941.36
Accounts Receivable	87.50	
Total Receivable		87.50
Purchase Prepayments		0.00
<b>Total Current Assets</b>		<b>19,028.86</b>

#### Capital Assets

Leasehold Improvements		0.00
Office Furniture & Equipment	0.00	
Accum. Amort. -Furn. & Equip.	0.00	
Net - Furniture & Equipment		0.00
<b>Total Capital Assets</b>		<b>0.00</b>

**TOTAL ASSET** 19,028.86

### LIABILITY

#### Current Liabilities

Accounts Payable	0.00
Regulatory Compliance Payable	0.00
Prepaid Sales/Deposits	0.00
<b>Total Current Liabilities</b>	<b>0.00</b>

#### Long Term Liabilities

Bank Loans	0.00
<b>Total Long Term Liabilities</b>	<b>0.00</b>

**TOTAL LIABILITY** 0.00

### EQUITY

#### Owner's Equity

Owners Contribution	0.00
Owners Withdrawals	0.00
Retained Earnings - Previous Year	18,931.74
Current Earnings	97.12

<b>Total Owners Equity</b>	<u>19,028.86</u>
<b>TOTAL EQUITY</b>	<u>19,028.86</u>
<b>LIABILITIES AND EQUITY</b>	<u><u>19,028.86</u></u>

**Generated On: 21/04/2016**



## Financial Statement Review Letter

April 21, 2016

To the Board of Directors of  
Nova Scotia Institute of Agrologists  
Perennia Innovation Park  
60 Research Drive  
Bible Hill, NS B6L 2R2

Re: Financial Statements Review for the year ended December 31, 2015

I have reviewed the financial statements of Nova Scotia Institute of Agrologists for the year ended December 31, 2015.

Management is responsible for the preparation and fair representation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

My responsibility is to express an opinion on these financial statements based on my review of financial documentation. The review involved verifying documentation of sample accounting entries, and in this regard no errors or omissions have been found.

Regards,



Lynn Marie Mattie

## NSIA 50 & 25 Year Membership Pins

The Nova Scotia Institute of Agrologists in 2003, as part of their 50<sup>th</sup> year Anniversary, instituted a program of recognition by providing 50 and 25 year pins to those members who have served the industry for those periods of time.

For 2016, we are pleased to present the following 50 year pin:

Jack Sibley

For 2016, we are pleased to present the following 25 year pins:

Lori Kittilsen

## NSIA Membership Certificates

The following members will receive their Membership Certificate at this annual meeting.

Professional Agrologists:

Laura Boudreau  
Mike Burry  
Peter Duinker  
Melissa Georgeson  
Jennifer Haverstock  
Angela Hughes  
Terri MacPherson  
Catherine Pal

Articling Agrologists:

Crystal Fullerton

## Council Certificates

The following councilors have completed their terms on council and are presented with certificates of appreciation:

Janette McDonald  
Peter Burgess  
Av Singh  
Monica Sani-Berry  
Dale McIsaac

## Past President's Plaque

Jacqueline Hoyt 2015-2016