

Nova Scotia Institute of Agrologists Transfer Policy

Members have the ability to move between Provincial Institutes under the Canadian Free Trade Agreement. The following provides information on the transfer process.

Transferring from the Nova Scotia Institute of Agrologists

1. Request must be made in writing either from the member or from the Provincial Institute in question. Email requests are permitted.
2. A letter will be sent electronically to the Provincial Institute in question, along with any appropriate supporting documents. The letter will include the following points and be signed by the President:
 - a. A copy of any approval letter(s) related to the NSIA membership
 - b. A copy of any transcripts we have on file, or a note that none are on file to be sent
 - c. A report of the number of PD hours completed in the previous year, or to-date in the current year if applicable
 - d. The date the Professionalism and Ethics course was completed if applicable
 - e. The date the individual is considered "in good standing" until
 - f. Contact information for the individual

Transferring to the Nova Scotia Institute of Agrologists

1. A written letter must be received (email submissions are permitted) from the Institute in questions outlining:
 - a. The designation and status of the individual
 - b. A copy of any available documentation relating to their initial application
 - c. Completion dates of any required courses
2. Contact with the individual must be initiated by Nova Scotia Institute of Agrologists office within 10 business days of receipt of notice from the Institute in question.